

OVERVIEW AND SCRUTINY

REPORTING AND MONITORING WORKING GROUP

Terms of Reference for 2015/16

1. Purpose/Objectives of the Review

The purpose of the Working Group is:

- To review the budget proposals and the Council's medium term financial plans.
- To recommend a short list to the Overview and Scrutiny Committee for detailed consideration.
- To consider suggestions from the public and other Councillors for items to be included in the short list for scrutiny.

2. Outcomes Required

- The production of a short list of budget items for closer consideration by the Overview and Scrutiny Committee.
- To reflect the medium term approach being taken to financial planning.

3. Timetable

12 October 2015	Agree Terms of Reference
4 January 2016	Budget Review
11 January 2016	Report to the Overview and Scrutiny Committee

4. Responsible Officers

Lead Officer - Glenn Hammons, Head of Finance and Chief Finance Officer
Phil Morrison, Strategic Finance Manager

Co-Ordinator - Tracy Tiff, Scrutiny Officer

5. Resources and Budget

Glenn Hammons, Head of Finance and Chief Finance Office, and Phil Morrison, Strategic Finance Manager, to provide internal advice

6. Final report presented by:

Presented to the Overview and Scrutiny Committee at its meeting on 11 January 2016

7. Monitoring procedure

Continuous, ongoing monitoring process by means of updates to the Overview and Scrutiny Committee.